

Minutes of KJFC Committee Meeting Held on 2nd October 2024

Attendees - JD, JH, MB, AL (Quorate)

Absence - KS, BS, WL

1: Committee Membership

The Committee wished to put on record thanks to Zoe Harrison for her stint on the Committee and the efforts she put into social media publication and events / fundraising for the club.

The Committee decided to advertise the two available committee posts at the soonest convenience. We are aware of a candidate (KC) who is willing to assist on events and fundraising.
(AP - JD/JH)

2: Review of Actions List

The club action list was reviewed. Notes taken were as follows:

AP28 - A move to becoming a CASC club was thought to be low priority. The committee recognise the potential benefits of adopting but cannot allocate resource towards currently.

AP14 - New nets and goalposts at Weeton is paused whilst we understand whether will have long term access under an agreement.

AP27 - The annual awards at Ribby Hall is booked for 18th May, a family fun day for June will be investigated, and a Sportsman's Dinner at Ribby Hall was proposed.

AP18 - Agreed that migration to Love Admin V2 is a priority and needs to be actioned. Noted that the payment owed position is the best it's been for a considerable period. Thanks to MB and JH for efforts in this area.

AP29 - Agreed that Project Home has no momentum and gets lost in the day-to-day requirements of running the club. A low current priority given the other actions outstanding.

AP8 - Discussed Pitch Power position and agreed that no current action was needed by the club.

AP11 - This action relating to player numbers for u14 reds was closed.

AP31 - It was agreed that there was no immediate need for a Club Debit Card.

AP32 - It was agreed that secondary bank access in JH name was needed and should be progressed promptly.

AP33 - Agreed that the annual check of the defibrillators at Wesham and Weeton was due. JD to contact NG to sort.

AP37/38 - The repayment of fines to LFA was discussed. The individuals' fines had been paid and it was decided that the club one would not be passed down to the individuals. We discussed whether a rule change should be established to enable club charges to be passed to the individuals concerned

in future. It was agreed that we would not put that in place - this incident was unprecedented within the club and unlikely to happen again.

AP34 - The notion to move to Office 365 was quashed. We will stick with Google Drive. Action closed.

AP40 - JD agreed to create and trial one claim form for the club and test with Jemma before release and removal of the three existing ones. This was deemed to be a priority.

AP35 - JD stated he had approached Wesham Council for an update meeting and awaited response.

AP45 - Given the re-contracting for Weeton we don't think there is scope for a different process regarding the storeroom key currently.

AP36 - Committee agreed to provide a £300 budget for the painting of the outside doors at Wesham and for painting the two internal two toilets.

AP46 - AL agreed to review the email accounts and determine whether scope to shut facilities and commercial down. Agreement that people should use their club accounts for club business and minimise use and storage of important documents /email trails elsewhere.

AP47 - AL to update the teams and managers list on the club website.

AP50 - Closed this action has been completed (Move Leagues for U13s Whites)

AP51 - MB reported that doesn't have access to be a DBS verifier yet and will discuss with BS will urgency.

AP52 - Purchase of new 21x7 nets for Coronation Road was discussed and paused for the time being subject to discussion with Kirkham Town Council.

AP53 - JD updated on efforts to organise regular meetings with Kirkham Town Council and explained an email requesting had been sent (with a list of things to discuss).

AP58 - The Committee noted the positive response from Weeton Barracks and are keen to lock in the relationship and long-term access there.

AP59 - The Committee noted that the Winter Training Slots had been secured and only one query/challenge was received from our managers. (this is being followed up) - Action closed.

AP60 - It was agreed that Honorarium for 2024/25 (if claimed) - would be payable from 1 May 2025.

AP61 - The coach incident has been resolved without redress to the Clubs Insurance Policy - Action Closed.

AP63 - The Committee looked at the Volunteers list and decided that we would write to these "Yes" people separately after the call for Committee positions has been published.

AP62 - The Committee noted that the Xmas Quiz and Raffle at the Kingfisher has been initiated and we needed to ascertain take up (MB). The raffle position alongside was also discussed.

AP66 - The notion of having an approved refs list on our website was discussed. This was felt to be something we need to establish by the end of the season when friendlies would take place.

AP67 - The matter of funding that was previously obtained from the CO-OP was mentioned and agreed that would need to be considered by the next Events and Fundraising Officer on the Committee.

Matters Arising

1: Moles at Coronation Road (raised by WL in absence)

Committee discussed the issue and noted that the Verti-drain that hasn't happened yet may provide some relief. JD confirmed that he had raised this issue with KTC in recent email to them. (The grant received by KTC of £12,000 towards ground improvement at Coronation Road was also noted).

2: Blackpool League Fixtures - Club Allocation of Pitches, Refs and Playing Times (raised by BS in absence)

The Committee noted the comments raised in writing by BS. Question raised as to why we had originally decided to undertake this role, and the majority of other clubs didn't. Agreed that it was for the person fulfilling the role of Blackpool League Secretary for the club to undertake or not as they desired and in a way that suited them. The key points in terms of flexibility of home games timings and location will be raised at the Managers Meeting in November.

3: Under 6s

The Committee noted that four volunteers had come forward from the parents to be coaches and would need to go through the DBS process quickly. It was also noted that a team of the older and more competent children would likely be placed in a league team from January and play up as notionally the 'KJFC U7 Blacks'.

4: Under 7s

Conversation had around the development, growth and capability of the age group. Committee noted the current number of players in the Reds (9) and Blues (13). Explained that we were pursuing a third team currently to meet demand and discussed whether how moving players and coaches in the future might be handled.

5: Match involving U10 Whites

It was agreed that the Committee would in the first instance refer the matter to the League's Welfare Officer for advice and direction. MB and JD would draft the letter.

6: Incident between Two KJFC coaches

MB provided an overview of the incident, and the Committee collectively agreed this was poor behaviour that was not to be repeated. It was agreed no formal action should take place and were

satisfied with a verbal warning from the CWO. Agreed that the dynamic between the two needs to be monitored.

7: Reconciliation between Love Admin and Whole Game

JD noted a degree of surprise that there were only 345 kids listed on LoveAdmin currently. JD agreed to pull off lists from both Love Admin and Whole Game for managers to advise whether correct or not. (There has been a lot of inward player flow with concerns that players have remained on trial beyond the first month).

8: Website Alterations

AL to train JD on the menu functions in the club websites content management system.

9: Finance

JH and MB gave an update. The club holds £43k in accounts currently and has worked to minimise owed debt very successfully. JD has agreed to take over outward payments whilst JH is on holiday.

10: Managerial Changes

The Committee were notified of the departure of Chris Hastwell from the U10 Reds and Glenn Wallis from the U13 Valkyries. Both have given considerable service to the club and are thanked for their service to the community.

Aaron Evans will take sole charge of the U10 Reds and John Mckeown for the U13 Valkyries respectively.

Meeting Closed

Next meeting to be scheduled before the Manager's Meeting on Wednesday 6th November.